



Registration Form

TOWARDS THE LIGHT **OPTICAL RADIATION: RESEARCH, MEASUREMENT & SAFETY**

27 & 28 September 2006
University of Reading

Organised by the
IPEM Ultrasound & Non-Ionising Radiation Special Interest Group

Co-sponsored by the Institution of Engineering and Technology



Return Address - Institute of Physics and Engineering in Medicine (IPEM)

Fairmount House, 230 Tadcaster Road, York, YO24 1ES

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CONDITIONS OF BOOKING:

Registrations

To reserve a place at the meeting, the registration form must be accompanied by the full registration fee payable (by cheque or credit card or a written Purchase Order from your finance department). Registrations will not be accepted without payment. Please note all places are allocated on a first come first served basis.

Confirmation and Receipts

After the registration booking deadline, we will send all delegates a confirmation email which includes a map of the venue and a list of hotels. Please ensure your email address is written clearly overleaf so this can be sent. The suggested hotels are not personal recommendations and IPEM cannot take responsibility for their quality. If you have not heard from us one week before the meeting and you think you have registered please contact the office. A separate receipt (invoice in case of Purchase Orders) will be sent to you once payment has been processed.

Cancellation Policy

In the event of a cancellation a refund of the total fee paid less a £25.00 charge to cover administration costs will be made if cancellations are received in writing up to 1 week prior to the meeting. After that date the full fee will be charged. Substitutions can be made at any time free of charge. In the event of insufficient registrations, IPEM reserves the right to cancel the meeting. Any registration fees paid will be refunded but IPEM cannot reimburse any other expenses incurred.

Data Protection

Please note that we will store your details electronically for meeting administration purposes. We will never sell database information to third parties.

